



December 2018

Dear Parent or Carer,

**An easier way to book Parents' Evening Appointments  
Year 8 Parents' Evening – Thursday 17<sup>th</sup> January between 4pm and 7pm**

Parents' Evening is an important event and provides you with an opportunity to talk to all your child's subject teachers about their progress and attainment so far this academic year. Using our new Parentsevening system, you can book your appointment from your smartphone, tablet or computer.

On **Thursday 13<sup>th</sup> December**, the 'parentsevening' system will go live at **7:00pm** where you can book your parents' evening appointments by selecting those times that are convenient to you. This will then generate an email confirming your appointment times including the name of the subject teacher and subject area which you will need to bring along with you to parents' evening.

Please note that it is important that you leave a 5 minute gap between each of your appointments in order to allow you to move around the building. Appointment availability will close on **Friday 11<sup>th</sup> January at 9:00am**.

To book your appointments please login at <https://thebulmersheschool.parentseveningsystem.co.uk> and enter the following information:

Student's First Name:    Student's Surname:    *Date of Birth*

If you do not have access to the internet, please contact Maxine Goddard who will be happy to add appointments on your behalf on the email below [parentsevening@bulmershe.wokingham.sch.uk](mailto:parentsevening@bulmershe.wokingham.sch.uk)

Yours Sincerely

Mr A Whearity  
**Head of Year 8**