

Berkshire School Games Bisi Badminton – Risk Assessment

WHAT ARE THE HAZARDS WHICH MAY CAUSE:	Who / what may be harmed?	What is done now?	How bad is the risk?	What needs to be done?	By when?
<p>Slips / trips & falls (i.e. wet / slippery / poorly maintained floors, poor storage, trailing cables, work at heights)</p>	Participants & Officials	Clearly marked competition areas, with all potential trip hazards moved or secured. Participants will be made aware of any particularly dangerous areas of the playing surface	<p>MEDIUM</p> <p>Probability 2 Severity 3</p> <p>Risk 6</p>	<p>Safety checks will take place prior to event set up, if the playing area is not deemed safe the event will be cancelled.</p> <p>Appropriately trained staff will be on hand during set up and de-rig to make the playing area safe</p>	On the day throughout the event
<p>Manual handling injuries (i.e. handling stationary / equipment / other people, excessive stretching / reaching: handling inconvenient shapes / abrasiveness / sharpness)</p> <p>1. Set up and de-rig of event site (equipment, pitches / courts, spectator areas)</p>	Event staff	Events are kept simple avoiding specialist equipment, all equipment provided by NGB, school, SSP or event staff	<p>LOW</p> <p>Probability 1 Severity 2</p> <p>Risk 2</p>	Set up procedures for event venue will be followed at all times	Ongoing
<p>Contact / impact with objects, equipment & substances? (i.e. being struck by falling / flying particles / objects, trapping fingers, use of hand tools, substances causing burns / scalds)</p> <p>1. Participant collision 2. PA system</p>	Participants & Officials	Participants informed where playing area is and how to navigate event site	<p>LOW</p> <p>Probability 1 Severity 1</p> <p>Risk 2</p>	Event site properly signposted including playing area, and individuals are instructed to be vigilant when navigating site	During event
	Participants & event staff	PA provided by approved contractor, situated away from pitches & all cables are properly taped down	<p>LOW</p> <p>Probability 1 Severity 2</p> <p>Risk 2</p>	Use of tested PA system from reputable contractor or school itself	Ongoing
<p>Injury from use / contact with machinery? (i.e. use of wood / metalwork / printing / catering / laundry / lifting equipment, conflict with traffic and use of DSE)</p> <p>1. Alighting from buses / cars on arrival & departure</p>	Participants	<p>Buses and cars will be given a designated area for drop off and parking in a safe location</p> <p>Staff accompanying the team and volunteers will be on hand to observe arrival and departure</p>	<p>MEDIUM</p> <p>Probability 2 Severity 3</p> <p>Risk 6</p>	<p>Teachers accompanying teams are responsible for transport</p> <p>Support staff will be on site to manage the arrival and departure from the parking area</p>	<p>Procedures outlined prior to event</p> <p>During event</p>

<p>Electric shock? (i.e. work / maintenance on electrical systems, static shock, tampering, careless use of electricity, insufficient sockets)</p> <p>1. PA system</p>	<p>Participants & event staff</p>	<p>PA provided by approved contractor, situated away from pitches & all cables are properly taped down</p>	<p>LOW</p> <p>Probability 1 Severity 2</p> <p>Risk 2</p>	<p>Use of tested PA system from reputable contractor or school itself</p>	<p>Ongoing</p>
<p>Injury from assaults? (i.e. working alone, special needs supervision)</p> <p>1. Interference from members of the public</p> <p>2. Inclusive competitions where some pupils may require one to one supervision</p>	<p>Participants & event staff</p>	<p>Considerable adult presence in the event of anti social behaviour</p>	<p>LOW</p> <p>Probability 1 Severity 2</p> <p>Risk 2</p>	<p>Situation will be monitored continuously by event staff</p>	<p>Ongoing</p>
	<p>Participants, event & support staff</p>	<p>Pupils requiring one to one supervision will receive it throughout the event</p>	<p>LOW</p> <p>Probability 1 Severity 2</p> <p>Risk 2</p>	<p>Schools who have a pupils requiring one to one supervision will provide a member of staff for this purpose</p>	<p>During event</p>
<p>Other consequences or hazards not otherwise listed?</p> <p>1. Injuries caused while playing</p> <p>2. Photographs</p> <p>3. Toilet & changing facilities</p>	<p>Participants</p>	<p>First aid will be available on site, for major injuries an ambulance will be called</p>	<p>MEDIUM</p> <p>Probability 3 Severity 2</p> <p>Risk 6</p>	<p>Standard health and safety procedures for the venue will be adhered to, including first aid provision</p>	<p>Ongoing</p>
	<p>Participants</p>	<p>Teams will be informed of photography prior to their attendance at the event</p> <p>An announcement will be made prior to the start of the event with reference to photographs and videos being taken at the event.</p>		<p>Photograph consent will be obtained from all teams entering the event.</p> <p>Any pupils who are not permitted to have their image taken will be pointed out to photographers to ensure their image is not taken</p>	<p>Consent forms sent out prior to event</p> <p>Vigilance throughout event</p>
	<p>Participants, event staff & spectators</p>	<p>These are provided for participants and spectators, they will be signposted and ensured they are sanitary prior to the start of the event</p>		<p>Toilets and changing facilities will be checked prior to the start of the event to ensure they are in a sanitary condition</p>	<p>Ongoing</p>

Other risk assessments relevant to this document:

1. Schools are responsible for transport to and from this event. Schools are responsible for all transport arrangements including parental permissions etc. Generic school risk assessments will apply
2. Supervision of the children at this event is the responsibility of the adults attending with each team.

The probability figure is the chance there will be an accident ranging from 1 (low probability) to 5 (definite)
The severity figure is the level of injury ranging from 1 (no injury) to 5 (multiple death)
The risk figure is found by multiplying the probability by the severity
Generally speaking the higher the risk figure, the more remedial action is required