



The  
**Bulmershe  
School**  
INSPIRING POTENTIAL,  
ACHIEVING TOGETHER

Woodlands Avenue, Woodley, Reading, RG5 3EU

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[www.thebulmersheschool.com](http://www.thebulmersheschool.com)

May 2016

Dear Parents

### **School Fund (2016-2017)**

As the Headteacher and a Trustee of the School Fund, I am writing to request from every family an annual School Fund donation. We request £25.

If paid as a single sum then you can either pay by:

- Cash/Cheque  
or
- The school online payment system, sQuid (our preferred way of paying). Please contact the Finance Office for registration details (**not available until September 2016**).

If paying monthly, you can pay by:

- Standing Order of £2 per month (total £24), please fill in standing order mandate overleaf.

The details and forms for all methods of payment are overleaf. The money raised by this means will be used to enhance the school site and so make the school environment a more pleasant place for your child to be. The School Council meets regularly to discuss areas for improvement for the students. Suggestions have been made to increase the number of picnic benches, used at break and lunchtimes in the better weather, and to increase the number of display units and display boards so that students' work can be seen by visitors and members of the school.

Financial help is also needed to help run the minibuses, which are vital for school trips, such as outdoor education and after-school sporting and cultural events, and to purchase everyday items such as the Student Planners.

I am sure, as a parent, you will agree that the children deserve the best atmosphere to enhance their learning. We thank you for your contribution.

Yours sincerely

Ms E Reynolds  
Headteacher

Postal Address

Please Pay	Bank	Branch Title (not address)	Sorting Code Number
	<b>HSBC</b>	<b>WOODLEY</b>	<b>40-47-39</b>
for the credit of	Beneficiary's Name	Account Number	Quoting Reference
	<b>THE BULMERSHE SCHOOL FUND</b>	<b>01238361</b>	<i>(STUDENT NAME/FORM)</i>
the sum of	Amount	Amount in Words	
	£		
commencing	Date of first payment	Due date and frequency	Date of last payment
		and therefore every <b>month</b> until further notice in writing	

and debit my/our account accordingly

PLEASE CANCEL ALL PREVIOUS STANDING ORDER/DIRECT DEBIT MANDATE IN FAVOUR OF	UNDER REFERENCE NUMBER
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If there are any special instructions please tick this box

and write details overleaf

Name of Account to be debited	Sorting Code	Account Number

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

**Banks may decline to accept instructions to charge Standing Orders to certain types of account other than current accounts**  
**Note:** The Bank will not undertake to  
 a) make any reference to Value Added Tax or pay a stated sum plus V.A.T., or other indeterminate element.  
 b) adviser remitter's address to beneficiary  
 c) advise beneficiary of inability to pay  
 d) request beneficiary's banker to advise beneficiary of receipt  
 e) accept instructions to pay as soon after the specified date as there are funds to meet the payment, if funds are not available on the specified date  
**Payments may take 3 working days or more to reach the beneficiary's account. Your branch can give further details**

**School Fund – 2016/2017**

- I have enclosed a family contribution of £25.00 (Please make cheques payable to "The Bulmershe School")
- or**
- I have paid £25.00 by using the school online payment system (sQuid) **(not available until 12 September 2016).**

I am a UK taxpayer and pay sufficient tax to cover the amount I am donating (currently 25p for every pound I give).

I wish the school to recover the tax on this donation.  (please tick if appropriate)

Name of Child: ..... Tutor .....

Signed: ..... Date: .....