

Schools Tag Rugby Competition

Wednesday 19th March 2014

VENUE: Reading RFC

ACTIVITY/HAZARD	RISK	PREVENTATIVE MEASURE	ACTION BY
SUPERVISION OF CHILDREN	MEDIUM	<ul style="list-style-type: none"> • All pupils are the responsibility of the teachers, staff and designated parent helpers from their own school throughout the duration of the event • Pupils should visit facilities ie: toilets with a teacher from their school • Designated meeting point will be in front of the Club House 	Teacher, staff and designated parent helpers from each participating School/Partnership
JOURNEY TO & FROM VENUE	MEDIUM	<ul style="list-style-type: none"> • Each school to make their own arrangement for supervision on the outward journey to comply with school and LEA policy • Each school to make their own arrangements for supervision during transportation for the return journey to comply with school and LEA policy. 	Teacher, staff and designated support staff from each participating school
FIRST AID	LOW	<ul style="list-style-type: none"> • Qualified First Aid – School Staff/ Reading RFC Physio in attendance. • Any incidents to be reported and recorded into the accident book at Reading RFC • Emergency telephone access available in the Club House. • Supervising teachers will be expected to arrange parental 	Teacher, staff and designated support staff each participating school.

		contact and further care in the event of an injury in line with school policy	
RATIOS	LOW	<ul style="list-style-type: none"> Participating schools to be responsible for providing adequate personnel according to LEA requirements 	Teacher, staff and designated support staff from each participating school
PARTICIPATION	MEDIUM	<ul style="list-style-type: none"> Participating school staff to ensure pupils have suitable kit, footwear & equipment for participating in a Tag Rugby Competition All jewellery should be removed before pupils compete/take part Pupils should have sufficient water to consume when not taking part/resting 	Teacher, staff and designated support staff from each participating school
VENUE & EQUIPMENT	LOW	<ul style="list-style-type: none"> All venue equipment used is the responsibility of school representatives & Reading RFC. Any problems should be reported to Club Personnel 	School Staff/Reading RFC Staff
OFFICIALS/HELPERS RECRUITMENT	MEDIUM	<ul style="list-style-type: none"> The School will recruit staff. Reading RFC Staff will be assisting throughout the event 	School Staff & Reading RFC
ADVERSE WEATHER CONDITIONS	LOW	<ul style="list-style-type: none"> Staff to check pupils wear appropriate clothing for prevailing weather conditions, travelling to & from the venue In severe weather conditions the event will be cancelled 	Teacher, staff and designated support staff from each participating school
CONTROL OF EVENT	MEDIUM	<ul style="list-style-type: none"> The event will be held under the 	School Staff & Reading RFC

		<p>control of the School staff and the Reading RFC Staff</p> <ul style="list-style-type: none"> • The Club Staff and School staff will supervise the activity areas 	
EMERGENCY PROCEDURE	LOW	<ul style="list-style-type: none"> • In the event of an emergency, staff & pupils from the participating schools will gather at agreed assembly point-Designated point. This will be at directly in front of the Club House in the Car Park. 	Teacher, staff and designated support staff from each participating school
HOT WATER FROM URN IN CLUB HOUSE	LOW	<ul style="list-style-type: none"> • Urn will be left unsupervised throughout the day. • It will be fenced off by chairs and is a definite no go zone area for any pupil 	<p>Teachers and staff from schools are responsible of making pupils aware of the no go zone area</p> <p>Only teachers and staff from schools to use urn; no spectators to use urn, but teachers or staff from schools could get teas / coffees for spectators from their schools if required</p>