

# **RISK ASSESSMENT PRO-FORMA**

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**Risk assessment for:**    **Kwik Cricket Festivals at Wokingham Cricket Club**

**Hosts:**                **Wokingham Cricket Club**

**Location/site:**    **Wokingham Cricket Club, Sadlers End, Bearwood**

**Activity:**    **Kwik Cricket Festivals for primary school children**

**Name of person**

**Carrying out assessment:**    **Chris Vaal**

**Designation of person**

**Carrying out assessment:**    **Junior Committee Member**

**Date of risk assessment:**        **Updated Feb 2014**

## Kwik Cricket Festivals at Wokingham Cricket Club

This is a generic risk assessment for Kwik Cricket Festivals at Wokingham Cricket Club and includes events such as The Wokingham District Primary Schools Kwik Cricket Festival and the Berkshire Primary Schools Kwik Cricket Finals

<b>WHAT ARE THE HAZARDS WHICH MAY CAUSE:</b>	<b>Who/what may be harmed?</b>  (give specific groups of people e.g. staff, visitors, contractors, pupils, residents, cleaners, disabled etc and estimate numbers; include significant property damage)	<b>What is done now?</b>  (i.e. provision of training, corporate and local standards complied with, existing codes of safe working practice, protective equipment, guarding, supervision, monitoring systems, specific assessments under health and safety regulations, e.g. COSHH, DSE, noise manual handling, fire etc)	<b>How bad is the risk?</b>  (It may help to use the risk assessment scoring system. Evaluate the risk as LOW, MEDIUM or HIGH)	<b>What needs to be done?</b>  (What action should be taken or needs to be considered in order that the risks identified are effectively controlled)	<b>By When?</b>  (What is the target date for completion)
<p><b>Slips/trips and falls?</b> (i.e. wet/slippery/poorly maintained floors, poor storage, trailing cables, work at heights).</p> <ul style="list-style-type: none"> <li>• <b>These are sports events with approx 200 children taking part. Played on a field the event is weather sensitive esp. if there is significant rainfall or the risk of sunstroke</b></li> </ul>	<ul style="list-style-type: none"> <li>• Children taking part</li> </ul>	<ul style="list-style-type: none"> <li>• In the event of poor weather,, particularly thundery conditions, play will be suspended.</li> <li>• In the event ground conditions deteriorate and poor weather continues the event would be abandoned</li> <li>• The view of the groundsman would be taken into consideration if the ground conditions are questionable</li> <li>• In the event of hot/sunny weather teachers/adults attending to ensure sun screen applied/hats worn/fluids taken in. Schools have been advised to make sure all children have plenty to drink</li> <li>• Whilst attending the event the responsibility for supervising the children remains with the teachers and other adults from each school. The out of bounds areas are clearly indicated to the participating schools.</li> </ul>	<ul style="list-style-type: none"> <li>• LOW</li> </ul> <p>Probability 1 Severity 2</p> <p>Risk 2</p>	<ul style="list-style-type: none"> <li>• Similar procedures have proved effective in minimising the risk to the participants at previous events</li> </ul>	

		<ul style="list-style-type: none"> <li>The officials provided to run the event are qualified coaches/umpires who will control the playing of each match</li> <li>Qualified First Aid on site</li> <li>Mobile Phone at control point</li> </ul>			
<p><b>Manual Handling Injuries?</b> (i.e. handling stationary/ equipment/other people, excessive stretching/ reaching: handling inconvenient shapes / abrasiveness / sharpness)</p> <ul style="list-style-type: none"> <li><b>Setting up of site</b></li> <li><b>Setting up pitches</b></li> </ul>	<ul style="list-style-type: none"> <li>Event officials</li> </ul>	<ul style="list-style-type: none"> <li>Use of club officials</li> <li>All equipment is very light weight and easily assembled</li> </ul>	<ul style="list-style-type: none"> <li>LOW</li> </ul> <p>Probability 1 Severity 2 Risk 2</p>	<ul style="list-style-type: none"> <li>Similar procedures have proved effective in minimising the risk to the participants at previous events</li> </ul>	
<p><b>Contact/impact with objects, equipment and substances?</b> (i.e. being struck by falling/flying particles / objects, trapping fingers, use of hand tools, substances causing burns/scalds)</p> <ul style="list-style-type: none"> <li><b>Flying Cricket balls</b></li> </ul>	<ul style="list-style-type: none"> <li>Spectators</li> <li>Players</li> </ul>	<ul style="list-style-type: none"> <li>A soft plastic ball is used.</li> <li>Indiscriminate practice is not allowed</li> <li>Specific practise areas allocated</li> <li>First Aid on site</li> <li>Supervision by Teachers &amp; /responsible adults from schools</li> </ul>	<p>LOW</p> <p>Probability 1 Severity 2 Risk 2</p>	<ul style="list-style-type: none"> <li>Similar procedures have proved effective in minimising the risk to the participants at previous events</li> </ul>	
<p><b>Injury from use/ contact with machinery?</b> (i.e. use of wood / metalwork/printing/catering/laundry/lifting equipment, conflict with traffic and use of DSE).</p> <ul style="list-style-type: none"> <li><b>Alighting from buses/cars on arrival</b></li> </ul>	<ul style="list-style-type: none"> <li>Children</li> </ul>	<ul style="list-style-type: none"> <li>Buses etc to drop off at the entrance to playing area</li> <li>Cars to drop off and then park in designated car parking area. PLEASE NOTE : Parking in the entrance road to the Cricket club (Sadlers End) is strictly</li> </ul>	<ul style="list-style-type: none"> <li>MEDIUM</li> </ul> <p>Probability 2 Severity 3 Risk 6</p>	<ul style="list-style-type: none"> <li>This is the first time this event has taken place at Sadlers End. Procedures will be reviewed after the event, but have proved effective at similar events</li> </ul>	

		<ul style="list-style-type: none"> <li>forbidden</li> <li>Teachers responsible for transport arrangements for their teams</li> <li>Schools are advised that there are approx 120 parking spaces at the club</li> <li>Car Parking attendants provided by the Club</li> </ul>			
<p><b>Electric Shock?</b> (i.e. work/maintenance on electrical systems, static shock, tampering, careless use of electricity, insufficient sockets)</p> <ul style="list-style-type: none"> <li>PA system</li> </ul>	<ul style="list-style-type: none"> <li>Children</li> <li>Visitors</li> </ul>	<ul style="list-style-type: none"> <li>Small PA System provided by the club and operated by Event Officials.</li> </ul>	<ul style="list-style-type: none"> <li>LOW</li> </ul> <p>Probability 1 Severity 2</p> <p>Risk 2</p>		
<p><b>Other consequences or hazards not otherwise listed?</b> (Use this space for continuation if necessary)</p> <ul style="list-style-type: none"> <li>Public Health</li> <li>Photography</li> </ul>	<ul style="list-style-type: none"> <li>Children</li> <li>Visitors</li> <li>Officials</li> </ul>	<ul style="list-style-type: none"> <li>Adequate toilet facilities in Clubhouse</li> <li>First Aid on Site</li> <li>Children advised to bring sun screen and sun hats.</li> <li>Teachers advised to take children to shaded areas in between matches. Schools encouraged to bring gazebos</li> <li>An official photographer may be present to record the event for publicity purposes. An announcement will be made to that effect. Casual photography is permitted, but organisers will be</li> </ul>	<ul style="list-style-type: none"> <li>LOW</li> </ul> <p>Probability 1 Severity 2</p> <p>Risk 2</p>	<ul style="list-style-type: none"> <li>Adequate facilities for public health exist on site.</li> </ul>	

		vigilant for inappropriate activity.			
<b>Other risk assessments relevant to this documents:</b> <ul style="list-style-type: none"><li>• <b>Generic risk assessments for each school with regard to taking children on visits out of school may be used in conjunction with this event. This type of activity would be considered to be normal use of the Cricket facilities at Wokingham Cricket Club</b></li></ul>					